

CPM - Certified Project Manager

Introduction: Acquiring high level skills, knowledge and techniques through the international recognized approach and practice of Project management. This unique programme takes you through the very basics of becoming Chartered Project management Professional, irrespective of your field of expertise. It also facilitates the effective management of projects, balancing the effects of time, cost, quality and stakeholders.

Programme Description: This course is based primary on the Project Management Body of Knowledge (PMBOK Guide) standard and certification processes. It is a comprehensive course that will assist individual in preparing for the CPMP- CIPM and PMP- PMI certifications.

Target Participant: This course is designed for Experienced Project Manager, Senior and Middle-level Management, Investment Experts, Management Trainers, Supervisors, Team Member, Graduate Student and all who want to increase their earning level and their project management skills.

Duration: 3 Months **Application Form:** £20 GBP **Course Fee:** £250 GBP

Package Covers: Copy of the PMBOK Guide 4th Edition, Training Manual, Practical Project Management Questions and Answer Test and Certificate.

Method of Studies: Online or Distance learning

Methods of Assessment: Coursework, Assignments, Thesis & Case study analysis only

Awarding Body:

- **Chartered Institute Project Management. in partnership with the prestigious West Coast University, Panama (CPM - Certified Project Manager)**

Recognitions: All programmes are approved and accepted for further progression by the followings:

- West Coast University, Panama, Central America. www.westcoastuniversity.edu.pa
- Chartered Institute of Project Management. www.cipmglobal.org
- Chartered Institute of Supply Chain Management. www.ciscmgh.org
- College of Supply Chain Management, United kingdom, www.coscm-ng.org

Entry Qualifications:

- Applicants should possess a minimum qualification of a Diploma, Advance Diploma, HND, Bachelors, Masters Degree holders or its equivalent in any field of studies.
- Professional qualifications, e.g., PMI, APM, ICM, BCS, ILM, IAM, CIMA, ACCA, CIM, LCM.etc.
- Matured students with not less than 10 years working experience in team management and supervisory duties.

Master the essentials of project management; get everything you need to start managing your own successful projects.

This Course is perfect for:

- Seeing big and immediate improvements in your work
- Experiencing a whole project from beginning to end

You Will Learn to:

- Master fundamental project management skills, concepts and techniques
- Link project goals and objectives to clear, compelling stakeholder needs
- Develop work breakdown structures
- Set realistic, measurable objectives and ensure positive results
- Estimate project costs and schedules using simple, proven techniques
- Establish a dependable project control and monitoring system

Course Overview

Managing Projects is an essential foundation course and a great starting point for your development. Gain the skills, knowledge and tools you need to start running each stage of the project life-cycle. You will learn to work within organisational and cost constraints and set goals tied directly to stakeholder needs. Get the most from your team and learn to utilise project management tools to get work done on time and within budget. Learn a comprehensive and thorough approach to project management - from the early stages of defining project requirements - to developing work breakdown structures, project change control and closeout.

Course Outlines

- 1. Introduction to Project Management**
 1. What are "projects"?
 2. Why project management?
 3. The project life cycle
 4. Influences on a project
 5. Key stakeholders

6. Project management process groups
7. Project manager responsibilities

2. Project Initiation

1. Understanding the role of senior management
2. Needs Assessment
3. Project selection - benefit/cost ratio
4. Present value and net present value
5. Building SMART objectives
 - Specific
 - Measurable
 - Agreed to
 - Realistic
 - Time-constrained
6. Developing Requirements
7. Project charters
8. Project Requirements Document

3. Project Planning

1. Scope planning
2. The work breakdown structure
3. Estimating
4. Schedule Planning
5. Network Diagrams - CPM
6. Speeding up the Schedule
7. Project Management Planning Software
8. Cost Planning
9. Responsibility Matrix
10. Resource Loading and Levelling
11. Risk Planning
12. Procurement Planning
13. Communication and quality planning

4. Project Implementation

1. Baselines
2. Developing the project team
3. Organisations and team structures
4. Managing change
5. Managing Risk
6. Performance reporting
7. Reserves
8. Assessing and monitoring project performance
9. Earned value
10. Sunk costs

5. Project Closeout

1. Scope verification and customer acceptance
2. Administrative and contractual closure

Transferring lessons learned to future project